

Bedford Free Library
www.bedfordfreelibrary.org

DOWNLOADING EBOOKS ON YOUR IPAD USING OVERDRIVE APP

What you will need:

-Bedford Free Library card number (or any Westchester Library System card) and PIN (your pin is the last 4 digits of your phone number).

- Your Apple ID and password

-WiFi connection

Initial setup and checkout

1. Install the free OverDrive App from the Apple App store.

2. Once app is installed tap to open.

3. Tap on the three horizontal bars in the top left hand corner of the screen to open up the Overdrive menu. Tap 'Add a Library' and enter your zip code into the search box. Choose your home library from results list.

4. Tap sign in and enter your library card number and pin make sure you choose remember me on this device so you don't have to keep entering the information.

5. Use the keyword search box or one of the browsing options to explore the collection. Once you have selected a title, tap on the book cover and click 'Borrow'. If a title is unavailable you will be prompted to place a hold and will be notified via email when your title is available.

6. You will be directed to your Bookshelf. Select ePUB eBook format from the 'Download' dropdown menu and then click on Confirm & Download.

7. Tap on the three bars in the top left hand corner of the screen to open up the OverDrive menu, and then tap 'Bookshelf'.

8. Tap on a book cover to begin reading that title. Loan periods default to 7 days. Go to your OverDrive Account Settings to reset the default to 14 days.

To Delete eBooks before loan period ends: 1. Tap and hold your finger on the selected title and wait for the Return/Delete to come up. 2. Select Return which is the middle option. 3. The title will be removed from your iPad and OverDrive account.