

Bedford Village Free Library
Board Meeting Minutes
December 1, 2021

ATTENDANCE

Via Zoom - Ann Cloonan, Ted Eigel, Colleen Gelfand, Scott Harrison, Ray Infarinato, Rob Oden, Olivia Peters, Margaret Scott.

BOARD GOVERNANCE

Minutes from the November Board meeting approved. Meetings will continue to take place on the first Wednesday of each month in 2022.

FINANCIAL UPDATE

Ted reviewed current financials which remain strong. The application for forgiveness of the PPP has been approved. End of year budget vs outgoings are in line. Investments continue to be both measured and appropriate. Ann continues to run a 'tight ship'.

DIRECTOR'S UPDATE

Staff

No additional volunteers have returned as yet. Ann will have a holiday lunch for the staff, who will also receive end of year gift cards.

Job descriptions, salaries and bonuses will be reviewed in depth this year, due to the many changes in roles and responsibilities over the last two years.

Children's programming

Programs continue to take place outside very successfully.

School visits - Rippowam's two Kindergarten classes visited the library separately. They had storytime on the Village Green, followed by a quick tour of the building. BVES's Kindergarten classes will visit in the spring.

Candy Houses - it was decided that this would be grab-and-go instead of in the library. Consequently, Ann was able to accommodate 5 additional children from the waiting list, making a total of 17 participants.

Shine Bright Bedford - the Library is involved in coordinating the luminary bags which will be on the Green for the annual lighting of the tree which takes place December 3.

Adult programming

Knitters continue to meet every two weeks on Zoom.

Downloading with Charlie - Charlie Kalarchian continues to provide in person, one-on-one help with downloading library material. Patrons can sign up for a 30 minute session.

Annual Appeal

Robyn reported a very positive return to the Annual Appeal.

There was discussion about how best to honor Marilyn Heaney thanks to the generous donations from her family. Ann will present options to her children.

Building and Maintenance

HVAC - as the work was set back by hurricane IDA, there has been no further progress. The current hope is the end of December. Once this has been installed, decisions will be made regarding in person attendance of programs etc.

WLS UPDATE

The Library continues to be in discussion about past IT services with the current WLS CFO.

ADJOURNMENT

The meeting was adjourned at 9.00 pm.