

Bedford Village Free Library
Board Meeting Minutes
October 16, 2024

Attendance: Scott Harrison, Ann Cloonan, Caroline DeFilippo, Artika Loganathan, Alison Todd, Colleen Gelfand, Ted Eigel

Meeting began: 7:10PM

Minutes: approved from prior meeting

Consultant Update: voted to move forward with Margaret Sullivan consultant. Committees identified with stakeholders to be identified.

Potential participants

- Steering group: Scott, Ted, Colleen and Ann
- Strategic planning working group: Aritka, Alison, Staff: Kelly and Maureen, Kathy Patton, Samantha Pitman or another young family who uses library often (Samantha Palo), Liv Peters -Community stakeholder group: local business leaders, Katie Sweeney, other ambassadors, Maryel Schneider, Historical Society representation, Ray I, Andrea Eigel, Alisa Harrison, Caroline or additional trustee, Silvia, Adele Talty

Time frame: define committees in next two weeks with plan to start in November
Will need job description, time commitment

- Survey delayed until consultant can comment on it for review

414 Funding updates

- Katonah and BFL moving forward with Margaret Sullivan consultant
- Identify project manager: draft being created and potential marketing manager
- MOU being created amongst libraries
- Fiduciary will likely be Bedford 2030
- meetings occur monthly

Financial updates: stable financial update

- we currently have 5% cash which is a significant shift from 2016 when we had more cash and cash equivalent
- John Talty has been managing funds effectively
- will invite him to come to a future meeting (Ted to invite him)

Director's update

- Annual appeal book is ready to go live
- David Worby has endowed a 5 year program for Creative Aging program for 6-8 week workshops in a specific discipline for \$50,000 (\$10,000 each year)
- Newsletter to go out at end of week highlighting late fall/early winter programs
- Ethan Klein will be leading Lego program starting in November

- Thanksgiving party for families, Elf Yourself, Sounds of season, Luminary decoration • Halloween Story time with Landmark preschool in fellowship hall
- Crochet to start for kids next week
- Battle of the Books coming up on 10/26 at Ossining High School led by Maureen, mock practice scheduled for next week, 5-6:30pm on 10/23. Volunteers encouraged.
- Addy Townley is the new tech expert.
- Maureen will be retiring by year end with recommendation that Alex will take her position with a shadowing plan to teach her how to manage the collection. At this time Ann does not feel an additional staff member might be needed. Consider adding to volunteer pool with a few possible community candidates.
- Arrange for celebration to honor Maureen
- Ongoing challenge with parking in the village

Meeting Adjourned 8:14PM