

**Bedford Village Free Library  
Board Meeting Minutes  
October 5, 2022**

**ATTENDANCE:**

Via Zoom - Ted Eigel, Scott Harrison, Ray Infarinato, Olivia Peters, Margaret Scott.

**ANNUAL APPEAL UPDATE:**

Robyn McCree joined for the first part of the meeting to give an update about the upcoming Annual Appeal:

Every year, we generally have a successful appeal, and last year was substantially more successful than in years past. Robyn was pleased and she thanks everyone for all their assistance!

She also thanked those who take the time to look at the list and add names and update addresses/notes about recipients as every donation we receive stems from the list (every now and again we do get an unsolicited donation but it's rare).

Our packets for the next annual appeal will be available the last week of October (or thereabouts) with two full weeks to finish our notes. She asked that everyone respect the due date as nothing can be mailed until she has all notes in hand, ready to go.

**FINANCIAL UPDATE:**

Our balance is currently a little lower due to the timing of a few things: (1) we are waiting for our E-rate check from the Town of Bedford; (2) there is a lull between annual appeal mailings; and (3) we don't yet have our second installment of the Town of Bedford check.

However, Ted is overall pleased with how our financials are looking.

**PROGRAMMING:**

**Children's / YA Fall programs**

- i. Storytime is meeting on the Village Green, book clubs are meeting, and Christa is running an Author and Craft series this fall. Candy houses and Elf Yourself will return later this fall as well.
- ii. The Halloween craft will take place towards the end of October. (If you have any cardboard toilet paper roll centers to spare, please drop them off at the library by mid-October!)
- iii. Dylan Dreyer from NBC will be giving an author talk at the Fishers' barn on November 5<sup>th</sup>.
- iv. Kelly and Christa will be doing another Storytime at Rochambeau Farm Saturday, October 30<sup>th</sup>.
- v. Maureen and Kelly are running a few programs surrounding the Fox Read program.

## **Adult Programs**

- i. Canasta meetup is Tuesdays. Players of all levels are welcome, and they meet in the Biography room. They have a group of 8+ each week.
- ii. We have a 5-session Pen and Ink class starting 10/6 that will be taught by Judika Lieberman.
- iii. Knitting on Zoom with Margaret continues.
- iv. We will also be offering a weekly guided meditation via Zoom. The program is called Westchester Breathes and it will be with several local libraries and WLS runs the program. Libraries that offered the program over the summer said it was extremely helpful and well attended.
- v. Local author Katie Sise will be hosting a Coffee and Conversation about her newest novel.

## **WLS:**

We've asked for an extension to review the latest SLA.

All eRate equipment has been installed and we are awaiting reimbursement.

## **BOARD GOVERNANCE:**

Thank you again to Colleen for preparing last month's minutes. Those will be sent around in conjunction with the October minutes once prepared.

The Advisory Ambassador and Trustee Meet and Greet will be rescheduled for Q4.

The Town of Bedford's Preliminary Meeting was held on August 26<sup>th</sup>, and Ann and Ray attended. The 3 Bedford libraries will share their quarterly overviews on October 11<sup>th</sup>.

## **BUILDING and MAINTENANCE:**

We will have a celebration of the new garden in the spring once the final items have arrived.

## **NOMINATING:**

One Trustee candidate was identified and an interest meeting was conducted on August 5<sup>th</sup> by Ann and Ray. We are in the introductory stages with two other possible candidates (one of which was presented at this meeting). Please continue to make recommendations for possible interested candidates to Colleen.

## **Town of Bedford Meeting Update:**

We are considering a new approach when presenting budget requests to the Town. The new strategy would involve listing our intended projects, along with the approximate cost for each, and asking them to sponsor whatever they'd be comfortable sponsoring.

## **ADJOURNMENT:**

The meeting was adjourned at 7:55pm.