

Bedford Village Free Library
Board Meeting Minutes
October 6, 2021

ATTENDANCE

Via Zoom - Ann Cloonan, Ted Eigel, Colleen Gelfand, Scott Harrison, Ray Infarinato, Rob Oden, Olivia Peters, Margaret Scott.

BOARD GOVERNANCE

Minutes from the August Board meeting to be approved by October 8.

FINANCIAL UPDATE

Ted reviewed current financials and presented the budget that was submitted to the Town of Bedford, at which the Library asked for a modest increase of approx. 3.5%. With continuing careful and appropriate stewardship, the Library's financial position remains sound with a healthy cushion. Cash assets are currently following the annual trajectory. The application for forgiveness of the PPP loan continues to be under review. Expenses are on track, with the exception of building maintenance which have been higher than previous years.

Budget Meeting with the Town of Bedford

Ann, Ted and Ray did the Annual Budget presentation to the Town via Zoom. As stated previously, they asked for a small increase to offset higher costs of library materials and higher building maintenance costs. They also presented a Wish List that might be covered by the American Rescue Fund.

DIRECTOR'S UPDATE

Staff

One of the adult volunteers returned to help with the Annual Appeal. Schedule for full return is TBD.

Technology

The cabling is complete. While FIOS has completed their work, they are waiting for routers which are backordered. As the contract with WLS runs out at the end of October, Ann will ask to

be allowed to borrow their routers in the interim. Network Solutions have been excellent to work with.

Children's programming

Programs continue to take place outside.

Bedford Babies, Musical Mother Goose and Baby Bounce and Rhyme, which are all full, have begun very successfully.

Grab and Go - this popular program continues to expand.

Book groups are up and running.

Candy Houses - Ann is looking into doing this in the Library safely.

Adult programming

Italian Language and Culture is continuing on Zoom.

Writing has begun.

Knitters continue to meet every two weeks on Zoom. They recently met on the back porch on alternating weeks.

Author Talk - David Fishman will discuss The Book Smugglers via Zoom in November. This is in collaboration with Lewisboro, Chappaqua and North Salem libraries.

12 Day Holiday Countdown, Take It or Leave It - this is in collaboration with Pound Ridge and Lewisboro. Jamie Novak, author of Keep This Toss That, will talk on Zoom about her 12 days of tiny tasks to help you prepare for an enjoyable and clutter free holiday season.

Canasta - the teacher would prefer to conduct this in person. Ann is looking into it.

Annual Appeal

The 2021-2022 Appeal is moving along well. Robyn thanked all involved for the useful information provided to date. The plan is to get the material to Trustees/Advisories by October 22 and mail it out shortly thereafter.

Building and Maintenance

The leak, which was reported on previously, has not been solved, however, despite several additional downpours, it has not been detected again.

Fence - Ann has received two estimates to repair or replace the front fence. As this will have to go before Historic Review, no decision has been made. It will most likely be done in the spring of 2022.

HVAC - still waiting for parts.

WLS UPDATE

SLA for next year has been agreed, signed and sent to WLS.

ADJOURNMENT

The meeting was adjourned at 8:50pm.