

Bedford Village free Library
Board Meeting Minutes
June 19, 2024

Attendance: Scott Harrison, Ann Cloonan, Caroline DeFilippo, Artika Loganathan, Alison Todd, Colleen Gelfand, Ted Eigel, Olivia Peters

Meeting began: 7:15PM

Minutes: approved from prior meeting

Financial update: We have taken funds from reserve which is expected and was planned

- Town funding has been received
- Beginning budget process for 2025
- Slight decrease in expenses related to salaries (pages who are volunteers)
- Had to withdraw \$25,000 from capital reserve this year (budgeted to take \$91,000)

2025 Budget

June 28th at 330pm meeting with Town

- Each library will present a unified proposal from all 3 libraries of collective funding with allocation so town does not need to decide individual funding for 2025
- Goal to look for 1-2% funding change year over year

414 Funding overview: plan to move forward with funding for 2026 (with vote in 2025)

Representatives on committee from BFL: Ann, Colleen, Scott, Ted

- Goals of 414 meetings including developing strategic plan to approach 414 funding
- Community survey: to consider survey to assess baseline community understanding and how they value survey
 - Understand what community sees and interacts with the library which informs the education strategy
 - how to survey the town
 - easier to survey our patrons
 - consider use town distribution list from Ellen for larger survey
 - Propose regular update in Ellen's newsletter on library funding (ghost write it)
 - Takeaway Caroline and Artika to draft survey for BFL patrons
 - Goal to be on website and open for approximately 4 weeks (mid august to mid to late september)
 - Ann to check if we can use survey constant contact vs survey monkey for survey
 - Scott to see if the town has license technology for surveying tool
- Terry is informally serving as lead on this committee
- Bare minimum is:
 - writing a clear statement that voters will understand (suggestions including % change)
 - getting information out to the public
 - identifying team of advocates from the ambassadors
 - Consider doing test meeting with key stakeholders to test messaging
- Next meeting July 8th

Directors Update

- Annual appeal: as of May 29, \$110,496 vs \$93,834 from year prior, a few donations pending
 - To start gather names/addresses of new neighbors for next round, current list is ~1500 donors who are assigned
- Summer kick off: approximately 100 participants
- Community helpers story time: 75 participants
- Truck day: over 900 people, phenomenal response, \$1000 merchandise sold
 - new participants include rock blaster, driving school
- All children's program are open
 - some programs are already full
 - book buddies up for sign up
 - battle of the books starting up
 - read squared is already up for children
 - preschool reading program and 1000 books before kindergarten running
- Adult book program being planned by Ann
- Adult crocheting to start
- End of summer play do event
- Staffing is running well: Diana has started and enjoying

Governance

- Olivia Peters to be stepping down to role of advisor after this meeting. Thank you for your service.
- Caroline DeFilippo serving as secretary

Meeting Adjourned 8:25PM